



**2021-2022 High School Media Center Enhancement Grant  
FINAL REPORT FORM**

DEADLINE: 1pm on April 29, 2022

**INSTRUCTIONS**

- Complete this form, providing a clear explanation of how your grant funds were used.
- Submit (Word or PDF document) via email to [GrantReports@cicf.org](mailto:GrantReports@cicf.org) no later than 1pm on April 29, 2022. Please use the subject line **[SCHOOL NAME] Library Fund Grant Report**
- Failure to submit the 2021-2022 report on time may jeopardize funding for 2022-2023.

**Questions:** Contact Leah Nahmias ([LeahN@cicf.org](mailto:LeahN@cicf.org)).

**PART I: School Information**

<b>School Name</b>	
<b>Media Specialist</b>	
<b>Media Specialist Email</b>	
<b>2021-2022 Media Center Enhancement Grant Amount</b>	\$

## PART II: Use of Funds

Please complete the chart showing how your Media Center Enhancement Grant dollars were used. Please do not include materials that were funded by other sources. Add additional rows as needed. Total Cost should match the amount of your grant.

Per the terms of your grant agreement, Media Center Enhancement Grant funds should be used to add up-to-date print and electronic materials to your library's collections. These funds could **not** be used to purchase consumables and general supplies such as bulbs; batteries; flash drives; blank CDs, audio tapes, or similar; periodical or database subscription renewals; events or field trips; department or classroom-housed objects (flags, maps, manipulatives, lab equipment, artifacts); classroom book sets; furniture; salaries.

Item Description	Quantity Ordered	Cost Per Unit	Total Cost
<b>TOTAL</b>		<b>N/A</b>	

1. Describe how new materials/resources were identified with the help of departments, individual faculty members and/or students. Please include how you used best practices from the field of library science or education to inform your decisions.

2. Did your library add additional collections materials, not funded by your Media Center Enhancement Grant, during the grant period?

**Circle/Highlight one: YES / NO**

3. If so, approximately how much did you spend on these additional items and what funding sources did you use?

### **PART III: Impact**

1. How did the addition of materials purchased with this grant lead to improved outcomes for students? This may include either/both student achievement or improvements to school culture.
2. How did you track and measure the improved outcomes for students as described above?
3. Please share any other impacts of this grant. This may include but is not limited to supporting the professional growth or goals of staff, leveraging this grant for additional funding, increasing use of the media center by community or students, etc.
4. Optional: If not otherwise addressed in this report, please share if/how these materials were used to support ELL or special needs students, to meet updated state curriculum standards, or were used to support collaborative teaching.
5. Optional: If there is anything else you wish to share about the use and/or impact of this funding, please share here.